

# EMPLOYMENT APPLICATION



**Please print clearly in ink.** Durr Heavy Construction is an Equal Opportunity Employer and prohibits discrimination and harassment of any kind and considers all applicants for employment without regard to race, color, religion, gender, sexual orientation, national origin, age, disability, gender identity and expression, marital or military status, or based on any individual's status in any group or class protected by applicable federal, state, or local law. Durr also provides reasonable accommodations to qualified individuals with disabilities in accordance with the Americans with Disabilities Act and applicable state and local law. If you require an accommodation in the application process, please advise management.

## PERSONAL INFORMATION

Last Name:		First Name:		Middle Name:	
Address:			City:	State:	Zip Code:
Telephone Number(s) <input type="checkbox"/> Home		<input type="checkbox"/> Cell		Date:	

Have you ever applied to Durr Heavy Construction, LLC?  YES  NO If yes, provide date: \_\_\_\_\_

Have you ever worked for Durr Heavy Construction, LLC?  YES  NO If yes, provide date: \_\_\_\_\_

Do you have any friends or relatives who work for Durr Heavy Construction LLC?  YES  NO

If yes, name(s): \_\_\_\_\_

Are you 18 years of age or older?  YES  NO  
(If you are under 18 years of age you may be required to furnish a work permit prior to starting.)

Are you legally authorized to work in the United States?  YES  NO

Do you now, or will you in the future, require sponsorship to work at Durr Heavy Construction?  YES  NO

## DESIRED EMPLOYMENT

Position you are applying for: \_\_\_\_\_ Date available to start: \_\_\_\_\_

How did you hear about Durr?

- Advertisement  Friend  Walk-In  Durr Employee (give name below)  
 Employment Agency  Relative  Our Web Site

Are you available to work:  Full Time  Part Time  Shift Work  Temporary

Are you currently on "lay-off" status and subject to recall?  Yes  No

Can you travel if the job requires it?  Yes  No

## EDUCATION

Circle the highest grade completed:    9    10    11    12    GED

List all College/Technical or Trade school/ or other education below (List all whether or not degree was obtained)

	Name of School	Location (City, State)	Field of Study	Degree	Graduated?
HIGH SCHOOL			High School	Diploma or GED	Yes / No
COLLEGE					Yes / No
COLLEGE					Yes / No

## MILITARY SERVICE

BRANCH	DATES OF SERVICE	RANK AT DISCHARGE

## PROFESSIONAL REFERENCES

Please provide, work relationship, email address (if available) and telephone number of three Supervisors/Managers or other professional references that are not related to you:

<b>1.</b>				
	Name	Work Relationship	Email Address	Telephone Number
<b>2.</b>				
	Name	Work Relationship	Email Address	Telephone Number
<b>3.</b>				
	Name	Work Relationship	Email Address	Telephone Number

May we contact each of your references?     YES     NO

If not, who and why? \_\_\_\_\_

List any specialized training, job related skills, and any additional information you may feel would be helpful to us in considering your application:


## EXPERIENCE

Please give accurate and complete information. Start with your present or most recent employer, including self-employment, part-time work, military employment, and any work performed on a volunteer basis. All information must be included, even if you are attaching a resume.

Employer:		Dates Employed		Work Performed:
		From	To	
Address:				
Telephone Number(s):		Hourly Rate/Salary		
		Starting	Final	
Job Title:	Supervisor:			
Reason for Leaving:				

Employer:		Dates Employed		Work Performed:
		From	To	
Address:				
Telephone Number(s):		Hourly Rate/Salary		
		Starting	Final	
Job Title:	Supervisor:			
Reason for Leaving:				

Employer:		Dates Employed		Work Performed:
		From	To	
Address:				
Telephone Number(s):		Hourly Rate/Salary		
		Starting	Final	
Job Title:	Supervisor:			
Reason for Leaving:				

Employer:		Dates Employed		Work Performed:
		From	To	
Address:				
Telephone Number(s):		Hourly Rate/Salary		
		Starting	Final	
Job Title:	Supervisor:			
Reason for Leaving:				

Please attach an additional sheet if necessary

## SIGNATURE

### READ CAREFULLY BEFORE SIGNING AS THESE ITEMS REPRESENT SIGNIFICANT MATTERS IN CONNECTION WITH YOUR APPLICATION

I certify that the statements and information provided by me in this application are true and correct. I give Durr Heavy Construction the right to investigate all information given and to secure additional appropriate information if necessary. I understand that an investigative report may be made from information obtained through personal interviews with others. I understand that this inquiry may include information as to my personal characteristics, employment verification, credential verification, personal identity verifications, reference checks, criminal records, motor vehicle records, and appropriateness for employment. In accordance with the law and my understanding of this statement, I authorize my current and former employers to give any information regarding my employment, together with all information regarding me, and hereby release from all liability or responsibility all persons, companies, or corporations furnishing such information in good faith. I also authorize the release of my scholastic ratings to Durr Heavy Construction by schools and other education institutions that I have attended.

I understand that the completion of this application does not assure me of a position with Durr Heavy Construction and does not obligate Durr Heavy Construction to me in any way. **I further understand that any misrepresentation herein WILL cause my application to be rejected and/or subject me to dismissal.** Durr Heavy Construction is committed to a drug free work place to protect the safety of workers and the public and will comply with the Federal Drug Free Work Place Act. Candidates selected for hire must pass a physical and drug screen prior to employment. I am aware that the results will be made available to the Human Resources Director or a duly authorized representative.

This application for employment shall be considered active for a period of time not to exceed 45 days. Any applicant wishing to be considered for employment beyond this time period should inquire as to whether or not applications are being accepted at that time.

I hereby understand and acknowledge that, unless otherwise defined by applicable law, any employment relationship with this organization is of an "at will" nature, which means that the Employee may resign at any time and the Employer may discharge Employee at any time with or without cause. It is further understood that this "at will" employment relationship may not be changed by any written document or by conduct unless such change is specifically acknowledged in writing by an authorized executive of this organization.

**MY SIGNATURE CERTIFIES THAT I HAVE READ AND AGREE WITH THE ABOVE STATEMENTS.**

**Signature of Applicant:**

**Date of Application:**

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## SECTION 3

Consistent with the requirements of Section 3 of the Housing and Urban Development Act of 1968 and with the Housing Authority of New Orleans (HANO) Board Resolution Number 2012-05, Durr Heavy Construction is committed to providing employment opportunities to Section 3 residents when awarded contracts by HANO for work generated through HUD funding. The Section 3 program requires that recipients of certain HUD financial assistance, to the greatest extent possible, provide job training, and employment opportunities for low or very-low income residents in connection with projects and activities in their neighborhoods.

If you live in government assisted housing or if your household income falls below HUD's income limits, you may qualify as a Section 3 resident. Please answer the questions below to determine your eligibility.

Are you a former or current resident of any housing project in Orleans Parish (name must appear on the lease)?  YES  NO

If yes please provide the leaseholder's name and address: \_\_\_\_\_

Did you make more than \$33,500 last year?  YES  NO

I qualify for employment as:

- Former resident of a housing project in Orleans Parish
- Present resident of public housing
- Youthbuilder wage earner making less than 60% of Area Median Income

I certify that the information I have provided is accurate and true to the best of my knowledge. If needed, I can provide evidence to support my selection of priority in order to gain employment under this contract. I understand that if this information is found to be untrue, my employment on this job can be terminated.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date